A template for requesting STEM Ambassadors Climate Ambassadors

To request a STEM Ambassador you need to advertise an activity. To do this login (or register with) <u>www.stem.org.uk</u> and complete the "Advertise an activity" form using the information below.

About your activity

Activity Name

type in the box Climate Ambassador: Senior Team support

What do you want the STEM Ambassadors to do?

Select School Governor / Senior Leadership advice

Where will the activity take place?

You decide if the activity will be in person or online.

If you are requesting a STEM Ambassador to visit in person:

If you are registered as a teacher on <u>www.stem.org.uk</u>, then clicking on "Use my organisation address" brings up your school address. If the address that appears is wrong, or the activity will be taking place in person but at a different location, add a new location by postcode.

If you are requesting a STEM Ambassador to visit virtually:

Click the box next to "Online" then enter the URL where the activity will take place (if known)

Participating schools/organisations

Type the official name of your school into the box. A list of suggested schools will appear, select one from the list (check that the address is correct)

When do you want the activity(s) to take place?

Select "This is a one-off activity"

Expected dates of activity

Enter the expected date of the meeting you want the STEM Ambassador to support. Please note that it can take several weeks to find a suitable volunteer.

Total duration of activities (hours)

Enter a number which reflects the duration of the meeting plus any additional prep you might want the STEM Ambassador to do

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About the audience

Ages of participants - Select all that apply Expected number of participants - Type an estimate of the number of participants Who are your participants?- Select all that apply

About the STEM Ambassadors you require

How many STEM Ambassadors do you think you will need? Enter the number of STEM Ambassadors you could manage during one meeting What general area of expertise should your STEM Ambassador come from? Select any you are specifically interested in What specific area(s) of expertise should they have? type in the box Climate

Promote your activity to STEM Ambassadors

What is the overall aim of your activity?

type in the box **To help our schools senior leaders develop sustainability plans that are well informed by evidence**

Short description of your activity

type in the box We would like a Climate Ambassador to visit the senior leaders during a meeting where we will discuss the school sustainability plans. We would like you to give a short 5-10 minute presentation to the meeting about how your work and industry values sustainability and how you could help us develop our own sustainability plans. We would then like you to take part in the discussions we are having about our school's sustainability plans and contribute your insight. The meeting is scheduled to take place on [meeting day/date] at [meeting timings].

Measuring the impact of your activity

Tick the outcomes you are interested, at least one in each category